



## HEALTH AND SAFETY PLAN COVID-19 Campus Safety Protocols For Students and Employees Revised 9-19-21

The health and safety of students, staff, and faculty continues to be our top priority and is at the center of all return plans in development. Florida Education Institute (FEI) has instituted several new policies and safety measures to help mitigate exposure to the COVID virus.

To provide the safest possible environment, all students, staff, and faculty must understand and comply with the following requirements when on the FEI campus.

**BY ENTERING OR RETURNING TO THE CAMPUS YOU ARE INDICATING THAT YOU ARE NOT SICK, DO NOT HAVE ANY SYMPTOMS OF ILLNESS AND AGREE TO ABIDE BY THE POLICIES AND PROCEDURES OUTLINED BELOW:**

**IMPORTANT NOTE:** These COVID-19 protocols will be updated as our country and local/state public health officials give out instructions on how employees and students can be safe and healthy. Therefore, it is the responsibility of each employee and faculty member to make sure the latest FEI Guidelines are being followed. The FEI website consumer information page will always be the best place to find the latest COVID-19 Campus Safety Protocols.

We follow the Latest CDC Guidelines:

<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated-guidance.html>

### Summary of Recent Changes

#### Updates as of July 27, 2021

- Updated information for fully vaccinated people given new evidence on the B.1.617.2 (Delta) variant currently circulating in the United States.
- Added a recommendation for fully vaccinated people to wear a mask in public indoor settings in areas of [substantial or high transmission](#).
- Added information that fully vaccinated people might choose to wear a mask regardless of the level of transmission, particularly if they are immunocompromised or at [increased risk for severe disease](#) from COVID-19, or if they have someone in their household who is immunocompromised, at increased risk of severe disease or not fully vaccinated.



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- Added a recommendation for fully vaccinated people who have a known exposure to someone with suspected or confirmed COVID-19 to be tested 3-5 days after exposure, and to wear a mask in public indoor settings for 14 days or until they receive a negative test result.
- CDC recommends universal indoor masking for all teachers, staff, students, and visitors to schools, regardless of vaccination status

### **Campus Cleaning, sanitizing, and disinfecting**

Daily cleaning and sanitizing will be done by the maintenance and cleaning personnel. They will particularly focus on disinfecting and cleaning frequently touched surfaces and objects. Employees are encouraged to communicate via [maintenance@fei.edu](mailto:maintenance@fei.edu) any area that they feel has not been cleaned or needs cleaning and disinfecting.

### **Voluntary signing of FEI COVID-19 Liability Release**

All students and employees who want to enter the building for work or school must **voluntarily sign** the Employee, Student, Visitor Acknowledgement and Assumption of Risk for COVID-19 (**hereinafter referred to as FEI COVID-19 Liability Release or Release**) form which is to be provided to Campus Director and maintained in each student and employee file.

### **FEI COVID-19 Campus Safety Policy for Students, Employees, and Visitors:**

- **Must wear masks at all times.**
- Must wash hands frequently.
- Employees are to limit areas occupied when at campus to work area, bathrooms, lobby, etc.
- Employees must adhere to COVID-19 signs.
- No person other than employees, students, and invited guests allowed inside campus.
- Everyone must check their temperature checks in the Main Campus building.
- Anyone with a temperature of 100.4 F or higher will be asked to go home.
- No sharing of any items or supplies.
- No sharing electronic devices.
- Use hand sanitizers frequently.
- No hand touching/shaking hands.
- No greetings involving touching in any way.
- Employees or students with symptoms may not enter the premises and must be reported their symptoms to [services@fei.edu](mailto:services@fei.edu).

### **Safety and Health Information, Daily Screening, Release, and Expectations**



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**DO NOT** come to campus if you are sick or if you have any signs or symptoms of illness including but not limited to fever, cough, or shortness of breath. Students should report any confirmed case of COVID-19 to the Campus Director via [services@fei.edu](mailto:services@fei.edu).

### **Reporting Potential COVID-19 Risks to FEI**

Any student, employee or visitor can report knowledge of potential COVID-19 risks to [services@fei.edu](mailto:services@fei.edu). Guests, Vendors, or others that do not necessarily have to enter campus buildings should not be allowed to do so.

### **Campus Building Leader**

Each Campus building will have a COVID Safety Leader who will be responsible for following this plan and reporting to the Campus Director.

### **Social Distancing**

CDC recommends all students remain at least 3 feet apart in classrooms where mask use is universal. FEI requests that each person try to keep 3 feet apart when possible.

### **Personal Protective Equipment (Masks)**

All FEI students, employees, and visitors must **wear protective face coverings (masks) while on campus**. FEI will supply a face mask for anyone that needs one, or individuals may wear their own. Anyone using

### **Positive Tests**

All FEI students, employees, and visitors who test positive (with or without symptoms) for COVID-19 will be excluded from campus and/or externship sites until 14 days have passed since the date of the first positive test, assuming resolution of fever and improvement of respiratory symptoms (if applicable). Additional instructions will be provided by administration in these cases in order to protect everyone.

### **Compliance with Established Protocols**

Any **student** who is unwilling or unable to comply with any of the above provisions should contact the Campus Director in writing via [services@fei.edu](mailto:services@fei.edu).

Any **employee** who is unwilling or unable to comply with any of the above provisions should contact the Human Resources in writing via [hr@fei.edu](mailto:hr@fei.edu).